

Bletchingdon Parochial C of E Primary School

Admissions Policy



The governors have formulated the following policy in accordance with their obligations under the 1998 Education Act and in consultation with the Diocesan Board of Education and the Local Authority (LA)

The School's capacity is presently 60 + 10 (Reception F1) children.

Consultation to increase this number to 12 from September 2013 has taken place with the LA, with a further increase to 15 proposed for September 2015 (in linking with our new-build project).

Allocation of Places

Preferences for this, (or any other school), may be made by completing the preference form, found in the LA Admission booklet. Applicants for this school are also required to complete an Admissions form. These are available from the school.

Places are offered from September of the academic year in which the child has his/her 5th birthday. All relevant dates and processes in relation to applicants for admission will conform to the agreed Coordination of Admissions Scheme as published by the local Authority which is common to all schools within the local authority area.

Applications for children in other age groups will be dealt with as they arise. Please make enquiries at the school with regard to the availability of places.

In the case of refusal, full reasons will be given; the parents will be told of their right of appeal and invited to request an appeal form, which is available from Admissions at Oxfordshire County Council.

In the case of over-subscription, children with a statement of Special Educational Needs (SEN) who have Bletchingdon Primary School as the named school on their statement will receive first priority: looked after children (LAC) will receive second priority. After this, places at the school are allocated according to the following criteria:

1. Children from within the School's catchment area i.e. the Parish of Bletchingdon, Hampton Poyle, Hampton Gay.
2. Siblings already in attendance at the School at the time of the proposed admission
3. Villages without primary schools
4. Other applicants who do not meet any of the above criteria

All applications will be treated equally, irrespective of need or ability.

In the event of more applicants than places available within any individual criteria, the decision will be made according to distance from the home address to the school by the nearest walking route gate to gate.

Appeals

Any parent who has been refused a place for their child has a right to appeal to an independent appeal panel (except temporarily the parents of a child who has been permanently excluded from two schools, at least one within the last two years). The parent should complete an appeal form and return it to the Local Authority Admissions Panel by the date specified on the form.

Early Years

The School admits children according to the following policy:

1. In Oxfordshire all four year olds in the Foundation (F1) Year have been entitled to a full time place in a Primary or Foundation Stage nursery school from September 08.
2. At Bletchington it is normal practice to admit children to the School in the September of the academic year in which their fifth birthday falls. Children will be offered a full-time place.
In appropriate cases parents may wish to defer entry until the term after the child's fifth birthday. If this course of action were to be taken the school would expect some communication between the parents of the child, school staff and other relevant agencies.
3. Under such circumstances as 2 above, the school will hold a place open for a child to a later date within that academic year, although in the majority of cases, the school finds that children benefit from starting at the beginning of the school year rather than starting part way through it.

The School keeps a register of parents who wish their child to attend the school. Admission priority is not ordered according to the date of application.

Definitions

Home address:

This means your child's permanent place of residence at the time of application: the place where your child sleeps most term time nights. If your child is moving into the catchment area we will ask for evidence of his/her move before considering the application.

Siblings:

This means brother or sister (half or full), or any other child living permanently at the same address and for whom the parent has responsibility

Parent:

This means either the natural parent, adoptive parent or a person who has responsibility for the child as their parent.

Looked after children:

This means children who are in residential care, live with foster carers, or whose parents share the responsibility of looking after their children with the LA.

This policy is reviewed annually.

Governor Ms Sue Green

Headteacher Mrs Louise Hatton

Date Agreed March 2013

For application enquiries parents should contact the Headteacher at the School address

Please note that Weston on the Green catchment areas are shared with Chesterton Primary School